

Personnel Services Delivery Tool Box Notes

10-08

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Subject: Paternity Leave for Air Force Active Duty Personnel and Title 10, USC 12310

**To: Mission Support Squadron (MSS)/Force Support Squadron (FSS) Commanders,
Military Personnel Flight (MPF)/Military Personnel Section (MPS) Leadership**

The purpose of this Tool Box Note is to announce the FY2009 National Defense Authorization Act allowing married active duty personnel to request 10 days of permissive (non-chargeable) Paternity Leave after his wife gives birth to a child.

Members will submit their request for paternity leave on a hardcopy AF IMT 988, **Leave Request/Authorization**. Be advised, commanders may disapprove the request for paternity leave when the member's absence would clearly have an adverse impact on the readiness or operational mission of the unit.

Placement of this process in the PSD Handbook and a Personnel Services Delivery Memorandum (PSDM) with detailed instructions are forthcoming. As always, we stand ready to assist and answer any questions or concerns you may have. Please refer questions to HQ AFPC/DPSIMC at DSN 665-2591.

//Signed//

Chief, Operations Support Division